

After hours HVAC and Lighting

Tenant Internet based HVAC and Lighting instructions

- 1. Type www.riverfrontmetasys.info/metasysRAP into you Internet Explorer address bar. Press go.
- 2. Enter your Username and Password and press Login.
- 3. Left click the underlined value of the item you wish to activate.
- 4. Left click the down arrow beside the “value” item and select Occupied or On. Then click Submit.
- 5. Click the “X” radio button to log out.

Step 5 ensures other tenants’ access to the system.

